

Cordelia E. Lee: Shaping Excellence in Operations, Government Contracting, and Service Development

An accomplished executive leader, Cordelia E. Lee, has forged an impactful career marked by her expertise in operations, administration, service development, human resources, and government contracting. With a tenacious leadership style, Cordelia has consistently delivered efficient and effective business results, showcasing her ability to develop staff, identify innovative strategies, and establish robust business processes.

In her current role in higher education research, Cordelia provides complex administrative support to the Department Chair, Pathology Leadership, and Faculty. Managing a large and complex department with budgets exceeding \$200 million, Cordelia serves as a liaison across divisions, showcasing her adeptness in hybrid work environments.

During her tenure at Johns Hopkins University School of Medicine, Cordelia was entrusted with the responsibility of credentialing activities related to the Pathology faculty. Her role demanded independent judgment in problem resolution and workload prioritization, emphasizing her exceptional decision-making skills.

Cordelia's impactful role at Health Net Federal Services, Inc. saw her facilitate, manage, and coordinate all credentialing and contract administration functions for the TRICARE and Veterans Administration line of businesses. Managing over 125 employees across three states, Cordelia excelled in overseeing provider credentialing functions, creating and revising policies for compliance, and ensuring accuracy in credentialing data. As Provider Oversight Auditor, Cordelia scheduled, coordinated, and conducted facility audits to review claims and credentialing standards, ensuring facilities met accreditation standards. Her comprehensive approach included site visits, recommendations for improvement, and collaboration with regional directors.

In her early career, Cordelia maintained first-level communication with healthcare providers, facilitating contract negotiations, answering claims questions, and addressing provider concerns with a focus on customer satisfaction. Cordelia E. Lee's journey is characterized by a commitment to excellence, strategic thinking, and a relentless pursuit of client satisfaction. Her multifaceted experience in leadership positions her as a valuable asset to any ambitious organization seeking results-driven talent.

With a commitment to serving Cordelia is the founder and owner of Your Community Closet a nonprofit built on the fabric of service to the community.

